SUNBELT CONTROLS

Appendix 20-A
Fire Prevention and Protection Plan Checklist

YES	NO	N/A		
☐	☐	☐	**Does the facility have a fire alarm system?**	How is it activated: _____ _____ Is the fire department automatically notified **YES** ☐ **NO** ☐
			How are people in the facility / on-site made aware of fire or other emergency?	_____ _____ _____
☐	☐	☐	**Does the facility have smoke detectors or an automatic sprinkler system?**	Is it operational: **YES** ☐ **NO** ☐
			What flammable / combustible materials are being stored on the premises and where?	**MATERIALS** / **LOCATION**
☐	☐	☐	**Are all sprinkler shut-off valves identified and accessible?**	Do designated employees know their location and operation: **YES** ☐ **NO** ☐
☐	☐	☐	**Are there an adequate number of extinguishers available?**	
☐	☐	☐	**Are the extinguishers inspected both monthly internally and annually by a vendor?**	
☐	☐	☐	**Are extra extinguishers needed to perform welding or other Hot Work operations?**	
☐	☐	☐	**Are there people designated for extinguishing fires?**	Have they received the necessary training: **YES** ☐ **NO** ☐
			Describe the housekeeping and storage arrangements	_____ _____ _____
☐	☐	☐	**Are there procedures for evacuating employees / guests?**	
			Possible ignition sources. List.	_____ _____ _____
			Phone numbers to be called in the event of a fire	_____ _____ _____

Additional Comments _____